

For 50 years the Institute has operated a co-educational school on Leeson Street in Dublin city centre, evolving over the years to become one of the largest private schools in Ireland. Putting the student at the centre of everything we do, we provide a focused, flexible and complete education experience, where 4th, 5th and 6th year students can maximize their academic capabilities and develop the confidence and maturity to thrive as they move on to third level education.

Mid-Senior IT System Administrator

We are currently looking to hire a Mid-Senior IT System Administrator to support the Head of IT within The Institute of Education. Responsible for the maintenance, management, administration, support (including remote) of all core business systems including email, network, security, storage, WIFI, software and hardware. The role also includes remote and in-person IT support for all employees.

The role:

- Monitor and manage all core business systems, networks, storage and security.
- User Management of all systems.
- Liaise with external vendors for hardware and software purchases.
- Provisioning and setup of infrastructure, computer equipment and applications
- Provide IT Support (both in person and remotely)
- Maintain up to date patching of all servers and related software
- Manage license\software renewals
- Project manage infrastructure\system upgrades and migrations

Knowledge Skills and Experience:

- Experience with Microsoft cloud technologies e.g. Azure, Microsoft365.
- Management experience of domains/security and networks
- Backup management and deployment strategy experience
- Familiarity with Cisco networking technologies
- Familiarity with configuration management technology e.g. SCCM, Intune.
- Familiarity with other virtualization technologies e.g. HyperV.
- Familiar with Microsoft and Apple technologies
- Familiar with server hardware and operating systems
- Familiar with storage systems (NAS – SAN)
- Familiar with management of WIFI technologies.

Soft skills:

- Critical thinker/problem solver – should come up with solutions, not just problems.
- Self-motivated and responsible, works independently and part of a team well.
- Good communication skills.

Education & Qualifications:

- BSc Computer Science or Equivalent
- Nice to have: Microsoft MTA - MCP accreditations – CCNA/CCNP.

Hours of work: 9am-5pm (Monday-Friday)



Further information about the school can be found at www.instituteofeducation.ie
The Institute of Education is an equal opportunities employer.